



South Shore Community Service Association

In accordance with Article 21.05 of the Collective Agreement, the following Job Share opportunity will be available July 1, 2017

Vocational Instructor (Job Share, 40 hours Bi-Weekly)

Job Summary- In conjunction with the Day Program Coordinator and the Production Team, provide vocational training for participants.

Key Areas of Responsibility- Supervision of participants; teaching/assisting participants to learn and maintain vocational skills; communicate effectively with participants, co-workers and supervisors; uphold the established standards of work; assist in training new staff.

Qualifications- University degree preferred or graduate of recognized college human service worker program. Achievement of seven provincial core competencies as mandated by the NS Department of Community Services: Fire & Life Safety, Health & Personal Care, Medication Awareness, Individualized Planning, Crisis Intervention, Behavioral Supports, and Standard First Aid/CPR. Experience working with or supporting people living with a disability including demonstrated experience developing appropriate relationships in a helping or support capacity. Demonstrated effective oral and written communication skills including the ability to support alternative communication strategies. The ability to demonstrate and train participants in all aspects of the work experience with emphasis on safety and individual capabilities. Ability to maintain production requirements while simultaneously meeting individual participant needs. The ability to train participants in new and useful skills. Conduct task analysis and assess the needs for adaptations with the participant's work station. Provide work and health & hygiene practices, proper attitudes and appropriate interpersonal/social skills in the workplace. Ability to write various types of reports, and conduct product inventory counts throughout the year. Provision of a Clear Vulnerable Sector Criminal Records Check. Valid NS Driver's License-Class 4. Current or previous certification in a recognized crisis intervention tool preferred.

Physical Demands and Work Environment- Occasionally there are crisis situations that may place the safety and well-being of our staff and participants in jeopardy (severe behaviors, suicide threats and attempts, verbal and physical acting out). Lifting requirements related to production work-chunks of wood, industrial machinery, bags of mulch, wipers, bundles of kindling, other. Lifting 20 to 50 lbs. would not be uncommon. Lifting requirements may also include physically assisting participants using approved transfer methods. Standing, bending, pulling/pushing on a regular basis throughout the day is common. Work areas may be noisy, dust, hot or cold with the possibility of exposure to odours, fumes and irritants. Assisting participants may include exposure to bodily fluids which requires the use of Universal Precautions. A work place environment means exposure to viruses and common bugs; good hand washing practices are a necessity. Meeting production deadlines and interacting with the public is also characteristic of this work place.

Interested applicants should submit a current resume and cover letter by 2:00 pm on **June 21** 2017 to:

Joanne DeLong
Financial/Human Resources Coordinator
P.O Box 560
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Posted June 13, 2017